

**The Croft Primary School**  
**Parent Guidelines on Wider Opening of Schools**  
**June 2020**



Following further guidance from the Government and after carrying out a detailed risk assessment we are able to open the school to Reception and Year One children initially.

To ensure that we can adhere to the guidance and attempt to control the transmission of any potential infection, we shall be operating a 'Bubble' system across the school. Each Year group including Key Worker children will be grouped into different bubbles consisting of no more than 10 children.

The following guidance has been devised to help you and us minimise the potential risk of transmitting the virus.

#### **Arriving & Leaving School**

- All children must be accompanied to school by one adult only
- Entrance to the school site will be via the playground gate
- Please note that this is a narrow entrance & social distancing is to be adhered to at all times
- There will be a one way system in place - you will be asked to leave the school site via the field gate
- Children will be given a specific arrival and collection time. This is to manage the number of children and adults on our playground at any one time.
- The children are to remain by your side on the playground until they are able to enter the school building.
- Members of staff will be on the playground to welcome your child into school - please respect social distancing of 2 metres
- Please do not linger on the school site when you have dropped/collected your child and the use of the outdoor play equipment is strictly forbidden

#### **Children Coming to School**

- Children should not come to school in school uniform
- They do need to wear suitable clean clothes and sensible shoes each day.
- The clothes and shoes they wear will need to be suitable for active outdoor lessons as they will not be able to change for PE.
- Children with long hair should have it tied back
- Children should not bring a school bag or pencil case to school - we will provide them with the equipment they need
- Children who wish to have sandwiches must bring them in a labelled lunch box.
- Children also need to bring a labelled water bottle to school

## **The School Day**

Initially (until *Government* guidance changes) the children will be placed in small groups/bubbles of their peers. This is to limit the number of children and adults we all come into contact with and reduce the risk of transmitting the virus.

Your child will stay with that group/bubble of children and adults throughout lessons, playtimes and lunchtimes. They will be based in one classroom throughout the week and no other children will access this room. All of the classrooms are needed to facilitate the different groups, therefore your child will not be in their original classroom.

We will endeavour to ensure that they are taught by the same member of staff each day - however, this may not be their class teacher.

Going forward *Government* guidance may change as to class sizes and staffing capacity may change.

We will be encouraging the children to social distance. They will have access to their own resources and we will not be sharing equipment with others where possible.

Each child will have their own designated desk and chair and they will be instructed to remain 2 metres apart.

Despite our very best efforts, it is important to note we cannot guarantee that the children will always remain 2 metres apart, we will always do our very best to enforce this but we are sure you will all understand how difficult this will be with small children.

We will also be encouraging children to have good hand hygiene throughout the school day and following the *Catch it, Bin it, Kill it* procedures with coughs and sneezes. If you could reinforce these guidelines we would be very grateful.

Throughout the day the staff will be carrying out a rigorous cleaning regime to minimise the risk of transmitting the virus.

## **Lessons & Activities**

As always, our first priority at The Croft is to keep our children safe and happy and protect their mental health and wellbeing. We pride ourselves on our family atmosphere and community spirit and we, of course, will make the experience as enjoyable as we possibly can. Making sure those children returning settle back

into a new school routine with as little distress as possible will be paramount to what we do in the initial few weeks.

Your child will be undertaking a range of activities. These will include:

- Oak Academy lessons
- Purple Mash Tasks
- PSHE activities
- BBC Bitesize lessons
- Outdoor games & activities

If your child does not attend school at this stage they can still access these activities which will be posted on the school website [www.croft.staffs.sch.uk](http://www.croft.staffs.sch.uk) each Monday.

At this stage there will be no reading books sent home.

### **Lunchtimes and Playtimes**

Lunch and play times will be staggered to ensure Bubbles do not interact with each other

These times will operate as follows:

- The Teacher and/or Teaching assistant will take the children onto the playground in their Bubble during the morning session for a play time.
- Toast will be available to buy for a playtime snack - in order to reduce the amount staff are handling money from home we ask that this is purchased in advance for the remainder of term at a cost £4.80 - please send in a labelled envelope
- Children will eat their lunch in their allocated classroom with their teacher/teaching assistant
- The children will have a supervised play session at lunchtime within their bubble
- Hot lunches will still be provided - there will only be one choice per day, these will be brought to your child's designated classroom for them to eat
- We will endeavour to inform you what the choices will be on a weekly basis
- You may send your child with a packed lunch in a labelled sandwich box
- Children will be escorted to and from the toilets throughout the day

### **How you can help us**

Prior to your child starting back at school on June 8<sup>th</sup>, it would be helpful if you could prepare them by talking to your child and discuss what social distancing means and how this may look like in school, how they are going to be working in small groups and with a different teacher.

## **What happens if your child displays symptoms?**

Your child should not attend school if they or anyone in your household is displaying the following symptoms:

- A new continuous cough
- A high temperature
- A loss or change to their normal sense of smell or taste

For detailed guidance on what actions you need to take please see <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

If your child develops these symptoms whilst at school you will be contacted immediately and asked to take them home and isolate for 14 days and/or take them to be tested.

If tested, they will not be able to return to school unless the test result is negative.

## **Informing us of your decision**

We hope the information we have provided has allowed you to see how school will look and operate for these children in the coming weeks.

As previously said, we appreciate that all families will be in different situations when making the decision about whether or not their child/ren return to school.

Can we ask that once you have made your decision as a family that you e-mail us at [office@croft.staffs.sch.uk](mailto:office@croft.staffs.sch.uk) to help us with our planning.

Should you decide not to send your child to school at this point we would like to reassure you that you will not be sanctioned/fined. We respect the decisions you make as being the best for your family.

By sending your child to school we are assuming that you are following Government guidance on the social distancing rules for your family.

As you can appreciate Government guidance is forever changing and going forward we anticipate that the guidelines we are required to follow will be updated. We will endeavour to keep you fully informed of these changes.